

CULTURE, HERITAGE AND LIBRARIES COMMITTEE

Monday, 15 July 2024

Minutes of the meeting of the Culture, Heritage and Libraries Committee held at Committee Room 3 - 2nd Floor West Wing, Guildhall on Monday, 15 July 2024 at 11.00 am

Present

Members:

Munsur Ali (Chairman)	Deborah Oliver
John Griffiths (Deputy Chairman)	Deputy Alpa Raja
Suzanne Ornsby KC	Anett Rideg
John Foley	David Sales
Jason Groves	Ian Seaton
Jaspreet Hodgson	Mark Wheatley
Wendy Hyde	Elizabeth Anne King, BEM JP (Alderwoman)
Antony Manchester	Caroline Haines
Andrew Mayer	Brendan Barns

In Attendance

Officers:

Steven Chandler	- City Surveyor's Department
Damian Nussbaum	- Director of Innovation & Growth
Rob Shakespeare	- Keats House, Open Spaces Department
Jayne Moore	- Town Clerk's Department
Emma Markiewicz	- London Metropolitan Archives
Rachel Levy	- Community and Children's Services
Omkar Chana	- Innovation and Growth
Andrew Buckingham	- Town Clerk's

1. APOLOGIES

Apologies were received from Alderman and Sheriff Bronek Masojada, Wendy Mead, James St John Davis, and Dawn Wright.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

3. MINUTES

RESOLVED, That the public minutes of the meeting of 20 May 2024 be approved as an accurate record of the proceedings.

4. OUTSTANDING ACTIONS

The Committee received the report of the Clerk.

5. **FORWARD PLAN**

The Committee received the report of the Clerk.

6. **UPDATE ON GUILDHALL ART GALLERY**

7. **CAI RECOMMENDATIONS TO THE COMMITTEE**

The Committee considered the report of the Director of Innovation & Growth presenting the recommendations of the City Arts Initiative (CAI) that met on 6 June 2024.

The Committee noted that the proposal for this artwork: ARTBASH – Globe View Walkway – permanent installation was discussed at the meeting.

RESOLVED, That the Committee approve the above ARTBASH proposal subject to any necessary permissions gained from environmental health, planning and highways.

8. **KEATS HOUSE ACTIVITIES PLAN 2024/25**

The Committee considered the report of the Natural Environment Director setting out the annual Activities Plan summarising the previous year's achievements and identifying priority projects and activities for the current business year.

Members also reviewed the draft Keats House Activities Plan 2024/25.

RESOLVED, That Members approve the Keats House Activities Plan 2024/25.

9. **INSPIRING LONDON THROUGH CULTURE GRANT PROGRAMME - ANNUAL PROGRAMME**

The Committee received the report of the Manager of the City Bridge Foundation setting out an overview of the projects funded through the Central Grants Programme (CGP) with the Inspiring London Through Culture theme in the 2023-24 period, noting that the Central Funding and Charity Management Team (CFCMT) offers the Inspiring London Through Culture scheme on an annual basis.

Members noted in particular:

- the criteria for the Inspiring London Through Culture at **Appendix 1**;
- the recent grants awarded and rejected/withdrawn from the Inspiring London Through Culture Fund at **Appendix 2**; and
- that the CFCMT will review the programme when the new Head of Profession for Culture is appointed.

10. **2023-24 OUTTURN REPORT**

The Committee received the report comparing the revenue outturn for the services overseen by the Committee in 2023-24 with the final budget for the year, and detailing the carry forward requests yet to be approved.

The Committee noted the five services covered by the report:

- i) **Deputy Town Clerk** – London Metropolitan Archives, Guildhall Library & CHL Central Management;
- ii) **Executive Director of Innovation & Growth** – Destination City;
- iii) **Executive Director of Children’s & Community Services** – Barbican and Artizan Street Libraries;
- iv) **Interim Executive Director of Environment** - Monument & Keats House; and
- v) **City Surveyors** - Lower Thames Street, Mayoralty & Shrievalty.

The Committee noted that the overall total net expenditure during the year was £21.455m whereas the budget was £21.219m, representing an overspend of £0.236m.

11. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

12. ANY OTHER BUSINESS THE CHAIR CONSIDERS URGENT

13. EXCLUSION OF THE PUBLIC

RESOLVED, that – under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

Item	Paragraph

14. NON-PUBLIC MINUTES

RESOLVED, That the non-public minutes of the meeting of 20 May 2024 be approved as an accurate record of the proceedings.

15. FUTURE OF THE LMA AND OPTIONS FOR PREMISES

The Committee considered the report of the Town Clerk setting out the revenue and potential capital project around the exploration of options for the future London Metropolitan Archives (LMA) in terms of a viable long term business model and respective future premises options in order to maintain the City of London’s statutory obligation to house public record archives, and honour existing legal contractual commitments. Members noted that the project is at the pre-feasibility stage to gather intelligence and data in order to inform the scope of options, and that £150,000 (including £10k costed risk provision) of funding was secured from Finance Committee’s Contingency on the 7th of May 2024.

Members noted that the following steps are required to deliver the project to the point of a decision on which option should be adopted for the future of the LMA:

- Appoint an external resource with international archiving expertise to help inform the future most viable model, and thereafter the respective space requirements and develop an outline scope of future space requirements for both statutory and discretionary services; and
- Engage with the CoL/LMA's current Landlord and undertake a rental site valuation for the purposes of comparison within the options analysis, noting that further funding of an estimated £200k (funding source yet to be identified) will need to be approved in order to complete the full options analysis for GW3. Members noted that April's meeting of the Efficiency & Performance Working Group, officers were advised that the full amount (£350k) was not required at that time and that additional funds (£200k) may be required in the future.

Members noted that the outcomes of the workstreams above will inform a recommended option/s to be progressed to a GW3 report and decisions by members.

RESOLVED, That Members

- Approve **£140,000** (exclusive of risk) for Feasibility Funding to reach the GW3 report;
- Note that a further £200,000 will be required to fully reach Gateway 3 and complete the outline options appraisal in full. Subject to funding being secured, the aim is for a GW3 Report to be provided on the first stage and a recommendation made that then would be taken forward requiring a multi-disciplinary team alongside commercial and legal support, given the legal implications highlighted below in section 20. GW3 decision is required by 2026 to safeguard the continued operation of the LMA and mitigate the risks outlined below and in slide 9 of Appendix 1;
- Note that the estimated potential capital project budget cost range between £30m i.e. a partial redevelopment of the current site - £100m i.e. a significant capital investment into a new site as well as a partial redevelopment (excluding risk) noting that it is unknown whether the project will require Capital Works at this stage; and
- Approve a Costed Risk Provision of £10,000 (to be drawn down via delegation to Chief Officer).

16. TRANSITION TO IMPLEMENTATION - DESTINATION CITY, AND ADVISORY BOARD

17. SCULPTURES IN THE CITY - UPDATE AND FUTURE PROGRAMME DELIVERY

The Committee considered the report of the Executive Director, Innovation & Growth.

Members noted that Innovation & Growth (IG) agreed to take on the 13th Edition of Sculpture in the City (SITC) for one year after the Environment Department ended its support for SITC in 2023 due to funding constraints and a

TOM process, noting also that IG took on the project contingent upon full funding as there was no additional budget to support the work.

It was noted that, during delivery, fundraising did not reach the level required to deliver the project and that IG, the Environment Department and external SITC partners collaborated to address the issue and raise additional budget, succeeding in doing so with secure 2024 deliver, with 14 artworks confirmed for the 13th Edition.

Members noted that the future of SITC still depends on full funding and reviewed the future delivery of SITC set out in the report that outlined key considerations and five options for Member decision.

RESOLVED, That Members approve option 5: the CoL to make use of the introduction of a fallow year in the delivery cycle to delay the 2025 SITC cycle and enable the Head of Profession (Culture) to consult with SITC partners/patrons, noting that the consultation would (i) develop activities to be delivered in the fallow year, (ii) baseline the operating model for future years, (iii) align the SITC project with the CHL budget setting process, and (iv) align with the new culture strategy.

18. **SHOE LANE LIBRARY/HILL HOUSE REDEVELOPMENT TERMS**

The Committee considered the report of the Executive Director of Community and Children's Services setting out the terms for the S106 and leases including the negotiation of a fallback payment which the City can draw down on if Landsec fails to deliver a new library within the anticipated timeframe of five years after Shoe Lane has moved to the temporary location, noting also that Members had previously agreed that officers from City Surveyors and Barbican and Community Libraries can enter into non-binding negotiations with Landsec for the relocation of the library to temporary premises in One New Change while Hill House is redeveloped and for the provision of a modern and up to date new library in the West of the City.

Members heard that that Shoe Lane Library is expected to move to One New Change in the winter of 2025-26 with redevelopment is currently expected to be completed by 2030, however terms currently under discussion would allow for the exercise of the proposed option to move the library at any point during the current lease expiring in 2035.

RESOLVED, That Members

- Note the terms currently being negotiated by officers as set out in the body of the report and the Current full heads of terms in negotiation in the appendix to the report; and
- Delegate authority to the Director of Community and Childrens Services to agree the final terms covering the temporary and permanent move of Shoe Lane Library in consultation with the Comptroller and City Solicitor and City Surveyor.

19. THE LORD MAYOR'S STATE COACH: CONSERVATION MANAGEMENT PLAN; AND CURRENT/FUTURE RISKS AND LIABILITIES

The Committee considered the report of the City Surveyor and Executive Director of Property providing an overview of the recently commissioned Conservation Management Plan (CMP) for the Lord Mayor's State Coach (LMSC).

Members noted that the CMP highlighted that the overarching significance of the Coach lay in its continuing use in the annual ceremonial procession for which it was originally designed, and the importance of the Coach being maintained in a functional capacity in order to fulfil its original role in the Lord Mayor's Show (LMS).

Members noted that the Coach is generally in good condition for its age following extensive works within the last years, noting also that there are a number of technical complex issues in respect to current storage with the Museum of London (MoL); the future proposed display at the New Museum; and current/future risks and liabilities.

Members noted that the CMP recommends that steps are taken in readiness of the Coach's move to the General Market in Smithfield and that, as a priority, the painted panels undergo a comprehensive programme of conservation works (to prevent further deterioration) and repairs are undertaken to the wheels (to ensure the safe operation of the Coach at this year's show).

RESOLVED, That the Committee

- Adopt the LMSC CMP;
- Note a number of technical complex issues in respect to current storage with the MoL; the future display at the New Museum; and current/future risks and liabilities; and
- Note that the City Surveyor and MoL will continue to collaborate in order to mitigate all issues and will report again with an update later this year.

20. UPDATE ON LONDON MUSEUM

21. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

22. ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

23. CONFIDENTIAL MINUTES

24. UPDATE ON THE MONUMENT: STAFFING

25. SCULPTURE IN THE CITY - HANDOVER LESSONS AND RECOMMENDATIONS

The meeting ended at 1.30 pm

Chairman

**Contact Officer: Jayne Moore
jayne.moore@cityoflondon.gov.uk**